

Appendix K

Self-Help Enterprises Letter of Intent to Administer Kern County Subbasin Well Mitigation Program

Tami McVay
Self-Help Enterprises
P.O. Box 6520
Visalia, CA 93290

Re: Letter of Intent – Proposed Partnership between the Kern County Subbasin and Self-Help Enterprises, for the administration of the Kern County Subbasin Amended Groundwater Sustainability Plan(s) Well Mitigation Program

Dear Ms. McVay,

Please let this letter serve as a Letter of Intent (LOI) for interest in a partnership between the Kern County Subbasin (“Subbasin”), comprised of the individual Groundwater Sustainability Agencies and Management Areas (“GSAs/MAs”) and Self Help Enterprises (SHE) for SHE to administer the Subbasin’s Well Mitigation Program (“Program”) as described in the amended Kern County Subbasin Groundwater Sustainability Plan(s), anticipated for submittal and review by the Department of Water Resources and/or State Water Resources Control Board in May 2024.

This LOI outlines those certain terms and conditions under which the Subbasin would consider entering into an agreement with SHE to provide Program services for domestic well owners and small community water systems who have lost access to potable water or are experiencing water quality issues caused by declining groundwater levels. This LOI does not contain all the material terms of the proposed transaction and is not intended to, nor does it create a binding agreement. A binding agreement shall occur upon the mutual execution and delivery of a contract services agreement (“Agreement”) which sets forth all terms and conditions related to the Program. Neither Party (Subbasin or SHE) will have any obligation to execute said Agreement.

Upon SHE’s acknowledgment of the LOI, the terms described herein are intended to support negotiations to develop an Agreement that includes the following components:

1. Area of Service.
Kern County Subbasin, including the individual GSAs/MAs (Basin Number 5-22.14, DWR Bulletin 118).
2. SHE services.
 - a. SHE will provide Program service activities to domestic and/or small water system wells (“potable wells”) as defined by the State of California.
 - b. Emergency Bottled Water – Upon notice that a potable well user has lost access to groundwater, SHE will deliver a 2-week supply of bottled drinking water to the household within 24 hours (providing 1 gallon per capita per day (gpcd)).
 - c. Well Assessment – SHE staff will conduct an on-site assessment (within 72 hours of notice) that includes reviewing well reports/documentation, confirming water source, checking for running water/water pressure, assessing well depth and groundwater level, inspecting electrical and above-ground components, inspecting any existing tank systems, identifying locations for new tank system placement (if necessary), and developing a site map.
 - d. Temporary Tanks and Hauled Water – If necessary, SHE will arrange for the installation of a temporary tank system (within 72 hours), routine delivery of hauled potable water to the site

providing up to 47 gpcd, and repair services to the system until removal of temporary tanks. For services extending past 30 days, SHE shall provide the necessary information for mutual agreement on a valid claim and estimated costs to be paid/reimbursed for a long-term solution.

- e. Ongoing Bottled Water – SHE will coordinate ongoing deliveries of bottled drinking water supply (1 gpcd) until a long-term solution is in place.
 - f. Long-Term Solutions – In consultation with the relevant GSAs/MAs, SHE will develop a plan for pump lowering, well-repair, well replacement, and/or service connections to nearby water systems (whenever feasible) to restore long-term water access to the household within 14 days of notice and will finance the well owners’ cost-share (refer to depreciation schedule in 6e) for implementing such plan.
3. Program Administration Services. SHE shall serve as the point of contact for receiving and processing claims, coordinating with the appropriate GSA/MA, emergency water services, and implementing a public outreach and education strategy that prioritizes campaigns guided toward the prevention of dry well issues.
 4. Program Funding. Program service costs (“Budgets”) for administration and general overhead shall be funded by the Subbasin and shall be paid annually to SHE at the beginning of each calendar year along with projected Program service activities expected in each GSA/MA. Funding for the Program shall be reconciled at year-end.
 5. Party Collaboration. Throughout the term of the Program Services, SHE shall provide continuous collaboration with the Subbasin as established herein:
 - a. Coordination with GSAs/MAs to establish cost savings measures, including potable water fill stations, related equipment, and bottled water storage.
 - b. Collaboration with other Subbasin partners involved in related activities such as: Kern Water Collaborative, Water Association of Kern County, Purveyors, well drillers, pump companies, and Kern County Environmental Health Department.
 6. Services Coordination. Throughout Program Term, SHE shall undertake continuous coordination efforts with the Subbasin as established herein:
 - a. Notify the applicable GSA/MA of emergency bottled water and tank and hauled water service requests.
 - b. Coordinate all Claim assessment activities with the applicable GSA/MA.
 - c. Ensure any funded solutions are according to qualification criteria set by the Subbasin.
 - d. Coordinate all domestic groundwater well repair, replacement, and/or connection plans with the applicable GSA/MA. Plan to be offered to well owner within 14 days.
 - e. Utilize the following depreciation schedules to identify costs to be borne by well owner as part of the Claim process:
 - i. 50 years for potable wells; and
 - ii. 15 years for all potable well equipment repair and replacements.
 - f. Facilitate well-owner execution of GSA/MA provided release of liability agreements and record such documentation with Kern County, if applicable.

7. Terms. Initial term of arrangement shall be between 2 and 5 years, with the goal of implementation of outreach and Program services beginning January 1, 2025. Both Parties agree and acknowledge that should the State declare a drought emergency, implementation dates may be subject to change.

This LOI is an expression of understanding and intention only and, if acknowledged below, will provide guidance for the drafting of the Agreement. If SHE is interested in this proposal and opening negotiations on an agreement, please have SHE's representative acknowledge that fact by signing this letter below. We look forward to hearing from you.

ACKNOWLEDGMENT: Self-Help Enterprises

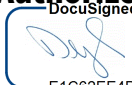


Signature

Thomas J. Collishaw
Printed Name

4/12/2024
Date

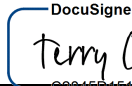
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Derek Yurosek, Director

DYurosek@bolthouseproperties.com

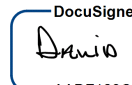
Arvin GSA

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Terry Chicca, Board President

TChicca@aol.com

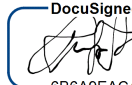
Buena Vista GSA

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David Halopoff, Assistant General Manager

dhalopoff@cawelowd.org


Cawelo Water District

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Bob Smith, City Councilmember

bobsmith727@icloud.com

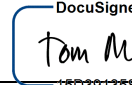
City of Bakersfield

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Chad Hathaway, President

chathaway@hathawayllc.com


Eastside Water Management Area

DocuSigned by:

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Tom McCarthy, General Manager

tmccarthy@kcwa.com

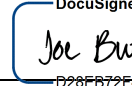
Improvement District No. 4

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Rodney Palla, Board Chair

rodney@rpfarms.com

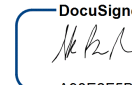
Kern Delta Water District

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Joe Butkiewicz, General Manager

joeb@kwb.org

Kern Water Bank Authority

DocuSigned by:

A98E2F5BB6E84BD...

Skye Grass, General Manager

skye@kern-tulare.com

Kern-Tulare Water District

DocuSigned by:
Kevin Andrew
4C0864GFA3734FE...

Kevin Andrew, Board President

North Kern Water Storage District

kan drew@illum e ag.com

DocuSigned by:
Lauren Bauer
D0E93916E921449...

Lauren Bauer, Water Resources Manager

Pioneer GSA

lbauer@kcwa.com

DocuSigned by:
Dan Bartel
0AFA98D07C50427...

Dan Bartel, Engineer-Manager

Rosedale-Rio Bravo Water Storage District

dbartel@rrbwsd.com

DocuSigned by:
Dan Waterhouse
000D4EF72AB6437...

Dan Waterhouse, Board President

Semitropic Water Storage District

dan@neuhousefarms.com

DocuSigned by:
Randy Bloemhof
B9FF56624EFC409

Randy Bloemhof, Board Member

Shafter-Wasco Irrigation District

randy@supremealmonds.com

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Randy Bloemhof
B9FF50024EFC409

Randy Bloemhof, Board Member

7th Standard Annex

randy@supremealmonds.com

DocuSigned by:
Roland Gross
CD47AC533A5B40B...

Roland Gross, General Manager/Secretary

Southern San Joaquin Municipal Utility District

roland@ssjmud.org

DocuSigned by:
Angelica Martin
FB7E46CF267E471...

Angelica Martin, Board of Directors Secretary

Tejon-Castac Water District GSA

amartin@tejonranch.com

DocuSigned by:
Greg Hammett
EEA95AEC18784B5...

Greg Hammett, General Manager

West Kern Water District

ghammett@wkwd.org

DocuSigned by:
Mark Gilkey
1AA944CDF9014D3...

Mark Gilkey, General Manager

Westside Water Authority

mgilkey@westsidewa.org

DocuSigned by:
Dennis Atkinson
20AA0A3F64324E8...

Dennis Atkinson, President

Wheeler Ridge-Maricopa GSA

dalaska2019@gmail.com

Certificate Of Completion

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 amartin@tejonranch.com
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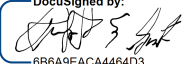
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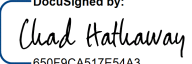
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 bobsmith727@icloud.com
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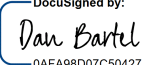
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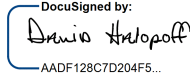
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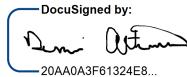
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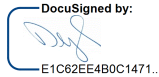
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ghammett@wkwd.org
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Kevin Andrew
kandrew@illumag.com
Sr VP

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lbauer@kcwa.com

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Mark Gilkey
mgilkey@westsidewa.org
Executive Director

Westside Water Authority

Security Level: Email, Account Authentication
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Mark Gilkey
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Randy Bloemhof
randy@supremealmonds.com

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Rodney Palla
rodney@rpfarms.com

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Roland Gross
 roland@ssjmud.org
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Skye Grass
 skye@kern-tulare.com
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Terry Chica
 tchicca@aol.com
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Tom McCarthy
 tmccarthy@kcwa.com
 General Manager
 Security Level: Email, Account Authentication (None)

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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Kristin Pittack
 KPittack@RinconConsultants.com
 Security Level: Email, Account Authentication (None)

COPIED

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Electronic Record and Signature Disclosure:

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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Rincon Consultants, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Rincon Consultants, Inc.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cfarrington@rinconconsultants.com

To advise Rincon Consultants, Inc. of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at cfarrington@rinconconsultants.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Rincon Consultants, Inc.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to cfarrington@rinconconsultants.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Rincon Consultants, Inc.

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to cfarrington@rinconconsultants.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Rincon Consultants, Inc. as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Rincon Consultants, Inc. during the course of your relationship with Rincon Consultants, Inc..